



DORVAL

Service des loisirs et de la culture
1335, chemin du Bord-du-Lac-Lakeshore
Dorval, Québec H9S 2E5
Téléphone : 514 633-4000
Courriel : lc@ville.dorval.qc.ca

Reimbursement Form | Dorval Day Camp and Adventure Quest Camp

Registered person

Name _____ Surname _____
Phone _____ Email _____
Adresse _____

Information on the camp

Week(s) aimed _____

Name of Program (Regular Camp, option, adventure camp, Support program)

Reason of the demand

Please choose your preferred reimbursement method. Please allow 4 to 6 weeks to process your request.

- Credit in the account
- Reimbursement on the credit card used during the payment.
- By cheque

Refund Policy

- Before June 16 : 15.00\$/week/child fee (cancellation possible via Amilia or form).
- From June 16 to 24 : 75% refund + 15.00\$/week/child fee
- After June 24 : 50% refund + 15.00\$/week/child fee
- Week change : 15.00\$/week/child fee
- After June 16, a change request may be refused; no fees if the request is denied.
- After June 16, only requests sent by email using the form to lc@ville.dorval.qc.ca will be accepted.

Refund Policy for Medical Reasons

- The person must provide a medical note confirming their medical condition in order to receive a prorated refund based on the portion of the service used.

Signature

Date

Section Reserved for the Leisure and Culture Department

Request received by:

Name

Date and Time : _____

Request approved by :

Name

Signature

Date :

Reimbursement:

Cost of the camp _____

No. weeks cancelled _____

Administration fee (15 \$/child
/week) _____

Prorated fee _____

Balance for refund _____